



NEW KENT COUNTY BOARD OF SUPERVISORS

January 30, 2024, 9:00 AM

Boardroom, County Administration Building, 12007 Courthouse Circle, New Kent, VA
23124 - WORK SESSION

AGENDA

CALL TO ORDER AND ROLL CALL

Times are approximate

- 9:00 a.m. ITEM 1 **Update on PUD-01-22, Liberty Landing**
Applicants
- 9:20 a.m. ITEM 2 **Woodhaven Property Owners Association (WPOA)**
Request for Assistance With Repairs to Dam
County Administrator Rodney Hathaway
- 9:40 a.m. ITEM 3 **Update on Proposed Route 249 Waterline Design & Construction**
Public Utilities Director Mike Lang
- 9:55 a.m. ITEM 4 **Proposed Fiscal Year 2025-29 Capital Improvement Plan & Proposed Fee Changes**
County Administrator Rodney Hathaway
- 10:15 a.m. ITEM 5 **R-05-24, Initiation of Text Amendment to Section 91-10 of the New Kent County Code**
County Administrator Rodney Hathaway
- 10:35 a.m. ITEM 6 **Nominations - Board of Equalization**
- 10:45 a.m. ITEM 7 **Other Business**
- 10:55 a.m. ITEM 8 **Adjournment**

MEETING SCHEDULE: The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, February 12, 2024 and the next work session will be held on Tuesday, February 27, 2024, both in the Boardroom of the County Administration Building.

If a meeting cannot be held because of the closing of State and/or County offices, the meeting will be held on the next business day that the County offices are open.

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr. Chairman, I move to (not required for Consent Agenda items)	n/a		
Subject	Update on PUD-01-22, Liberty Landing		
Issue	Representatives from Hirschler and Boyd Homes to discuss updates to the Liberty Landing PUD proposal.		
Recommendation	The Planning Commission considered this application at their meeting on April 17, 2023 and voted 6:4:1 to forward a favorable recommendation to the Board of Supervisors.		
Fiscal Implications			
Policy Implications			
Legislative History			
Discussion	Representatives from Hirschler and Boyd Homes to discuss updates to the Liberty Landing PUD proposal.		
Time Needed:	9:00 a.m.	Person Appearing:	Applicants
Request prepared by:	Kelli Le Duc	Telephone:	966-8505
Copy provided to:	Amy Inman, Director Planning & Zoning		

REVIEWERS:

Department	Reviewer	Action	Date
Planning & Zoning	Inman, Amy	Approved	1/18/2024 - 12:20 PM
Administration	Hathaway, Rodney	Approved	1/19/2024 - 11:25 AM
Attorney	Everard, Joshua	Approved	1/22/2024 - 8:53 AM

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr.
Chairman, I move to
(not required for Consent
Agenda items)

Subject

**Woodhaven Property Owners Association (WPOA) Request
for Assistance With Repairs to Dam**

Issue

Request from the Woodhaven Property Owners Association for
the County to assist with repairs to the dam and spillway over
Lakeshore Drive by providing the required match funding for a
grant from the Department of Conservation and Recreation.

Recommendation

Fiscal Implications

The Woodhaven Property Owners Association is in the process
of applying for a grant from the Virginia Department of
Conservation and Recreation to fund the needed repairs to the
spillway and dam over Lakeshore Drive. Engineering and
design is currently underway and the construction is estimated
to cost around \$1,000,000. The grant requires a dollar for
dollar match with a maximum award of \$500,000. Therefore if
the bids come in at \$1 million, the WPOA would need \$500,000
from the County to fund the project. If the bids come in at
over \$1 million dollars the WPOA would need \$500,000 from
the County to secure the \$500,000 grant and the County need
to cover the overage also.

Policy Implications

The WPOA have been notified by the Virginia Department of
Conservation and Recreation's Division of Dam Safety and
Floodplain Management that the spillway and dam crossing
Lakeshore Drive is not in compliance with State regulations and
therefore must be brought into compliance in order to avoid
receiving a formal violation notice.

Legislative History

The WPOA had obtained a \$250,000 grant to be used for the
design and construction of the spillway, and had the design
plan approved by DCR. DCR later notified WPOA that the
spillway design did not meet the DCR requirements for
spillways that are under roadways. Therefore the
improvements are in need of being redesigned after \$80,000
had been spent by the WPOA on the original design.

Discussion

Since there is a roadway over the spillway that would be
required to be reconstructed and the spillway and dam is part
of the subsurface of the roadway, the County could appropriate
its Cental Virginia Transportation Funds to cover the cost of
this project. Unfortunately, until the design is complete and
bids are received we only have an estimate prepared by the
WPOA's engineer for the construction cost of approximately

\$1,000,000.

Time Needed:	9:20 a.m.	Person Appearing:	County Administrator Rodney Hathaway
Request prepared by:	Rodney Hathaway, County Administrator	Telephone:	(804) 966-9683
Copy provided to:			

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Hathaway, Rodney	Approved	1/21/2024 - 7:42 PM
Administration	Hathaway, Rodney	Approved	1/21/2024 - 7:42 PM
Attorney	Everard, Joshua	Approved	1/22/2024 - 8:34 AM

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr. Chairman, I move to (not required for Consent Agenda items)	N/A		
Subject	Update on Proposed Route 249 Waterline Design & Construction		
Issue	DPU is proposing an interconnecting waterline between Quinton Elementary and Rt 612 (Airport/Tunstall Rd)		
Recommendation	N/A		
Fiscal Implications	The project design and easement acquisition are included in approved CIPs and construction in proposed CIPs		
Policy Implications	Easement acquisition is underway and going relatively well, however if reasonable agreements cannot be reached, eminent domain or condemnation proceedings would be the only practical option remaining.		
Legislative History	On January 10, 2024, the BOS approved a compensation agreement with Rogers-Chenault, Inc on a portion of the waterline necessary for the proposed Pomeroy Park development. That agreement has not yet been executed. If the remainder of the Route 249 waterline is not going to be constructed, the oversizing would not be necessary.		
Discussion	Public Utilities Director Mike Lang will be present to discuss the project need, costs, funding and impact to citizens and ratepayers, as well as answer any questions.		
Time Needed:	9:40 a.m.	Person Appearing:	Public Utilities Director Mike Lang
Request prepared by:	Mike Lang	Telephone:	966 9625
Copy provided to:	County Administrator		

ATTACHMENTS:

Description	Type
Rt. 249 Waterline Project Overview (PDF)	Presentation
Waterline Route Map	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Public Utilities	Lang, Mike	Approved	1/16/2024 - 3:01 PM

Administration
Attorney

Hathaway, Rodney
Everard, Joshua

Approved
Approved

1/19/2024 - 11:25
AM
1/22/2024 - 8:52 AM

Rt 249 Waterline Project Overview

Jan 30, 2024 BOS Work Session

Project Need

Virginia DEQ has determined that as the County continues to grow, the volume of groundwater needed to sustain operations will negatively impact the potable water aquifers of the Virginia Coastal Plain, and required the County to investigate alternative water supplies. In order to maximize the return on investment in a water supply alternative, the County needs to distribute the water to as many of the current and proposed users as practical. The proposed Rt 249 waterline connects the County's two largest water systems along the south shoulder of New Kent Hwy to form the Central Water System. This will minimize the withdrawal necessary at Bottoms Bridge, where impacts to the potable aquifers are deemed to be greater. In the interim period, groundwater will be predominantly supplied by the Farms of New Kent wells, with the Colonial Downs and Bottoms Bridge wells serving as backup sources in emergencies and periods of high demand.

Future interconnections may include: Woods Edge, Quinton Park, Minitree Glen and New Kent Courthouse water systems. Additional future operational savings (electrical, sampling, tank painting, repairs & maintenance) will be realized if these small water systems can be retired from service and supplied by a centralized system.

The Colonies, Sherwood Estates, Whitehouse Farms and Parham Landing are too far from the proposed Central Water System and have a lesser impact on the potable aquifers, and therefore are not proposed for interconnection in the foreseeable future.

Project Phases

Pomeroy Park – Approximately 1.3 mile of waterline between Rt 612 and Clintwood Road (private) is being constructed by Rogers-Chenault Inc to support the Pomeroy Park Subdivision. This portion of the line will be sized to meet the County's predicted 20-year need. RCI intends to begin construction in March or April of 2024.

Bottoms Bridge Flow Control Valve – Since the Farms of New Kent and Bottoms Bridge storage tanks are at different elevations, an automated valve is necessary in order to fill, but not overfill, the Bottoms Bridge Tank. DPU intends to begin this construction in FY25 if approved CIP funds are available.

Rt 249 Waterline Phase II – Approximately 2.1 miles of waterline between Quinton Elementary and Clintwood Road to be constructed and funded by the County. Easement acquisition is currently in progress. Construction is scheduled to begin in FY26. Exact source of funds (cash reserves, borrowing or combination) has yet to be determined.

Project Funding

The developer's portion of the project has been estimated at \$2,030,000. The County has agreed to reimburse up to \$478,950, which will be recovered through connection fees paid by the developer. Once the easement acquisition phase is completed, approximately \$985,000 will have been invested in survey, design, permitting and easement acquisition by the County. Construction costs for the County phases are currently estimated at \$7,850,000, and funding for construction is included in the proposed FY25 & FY26

Rt 249 Waterline Project Overview

Jan 30, 2024 BOS Work Session

CIPs. All funds are derived from utility revenues, tax revenues are not utilized for utility projects. Funds remaining at the completion of the project will be carried forward for future interconnection projects or returned to the Utility Fund. The total value of the completed project is estimated to be \$11,200,000. Of which the County's investment is estimated to be \$9,314,000. The estimated project cost when first proposed in 2016 was \$17,000,000.

Project Schedule (tentative)

Developer's Segment	Start of construction around beginning of April 2024
County Segment and	Easement agreements completed by May 2024
	Easement compensation completed by July 2024
	Flow Control Valve ready to bid by July 2024 and completed by March 2025
	Waterline construction ready to bid by July 2025 and completed by July 2026

Project Impacts

Traffic	Periodic lane closures will be necessary, with VDOT permit May coincide with I-64 construction
Land disturbance	Excavation and regrading along pipeline alignment Cut & patch asphalt and concrete driveways Drainage & ditchline improvements where warranted or requested by owners
Utilities	Layout & design aims to avoid conflicts, however, it is not unusual to discover unmarked and unidentified utilities (power, cable, phone) Supply well for the Mark Daniel/Great South property is adjacent to the ROW & under power lines. The proposed alignment is between the well & the building. The project proposes to abandon the well, connect the building to public water and absorb the connection & availability fees. Hydrants along Rt 249 will improve fire response Alternative source of water for residents with dry or contaminated wells
Environmental	All permits have been obtained, minor wetland impacts will be mitigated through the purchase of wetland credits The project design proposes to drill under Old Pond to avoid any impacts Soil borings and ground penetrating radar have been employed in the area of the PUMC cemetery to confirm no conflict with potential unmarked graves

Rt 249 Waterline Project Overview

Jan 30, 2024 BOS Work Session

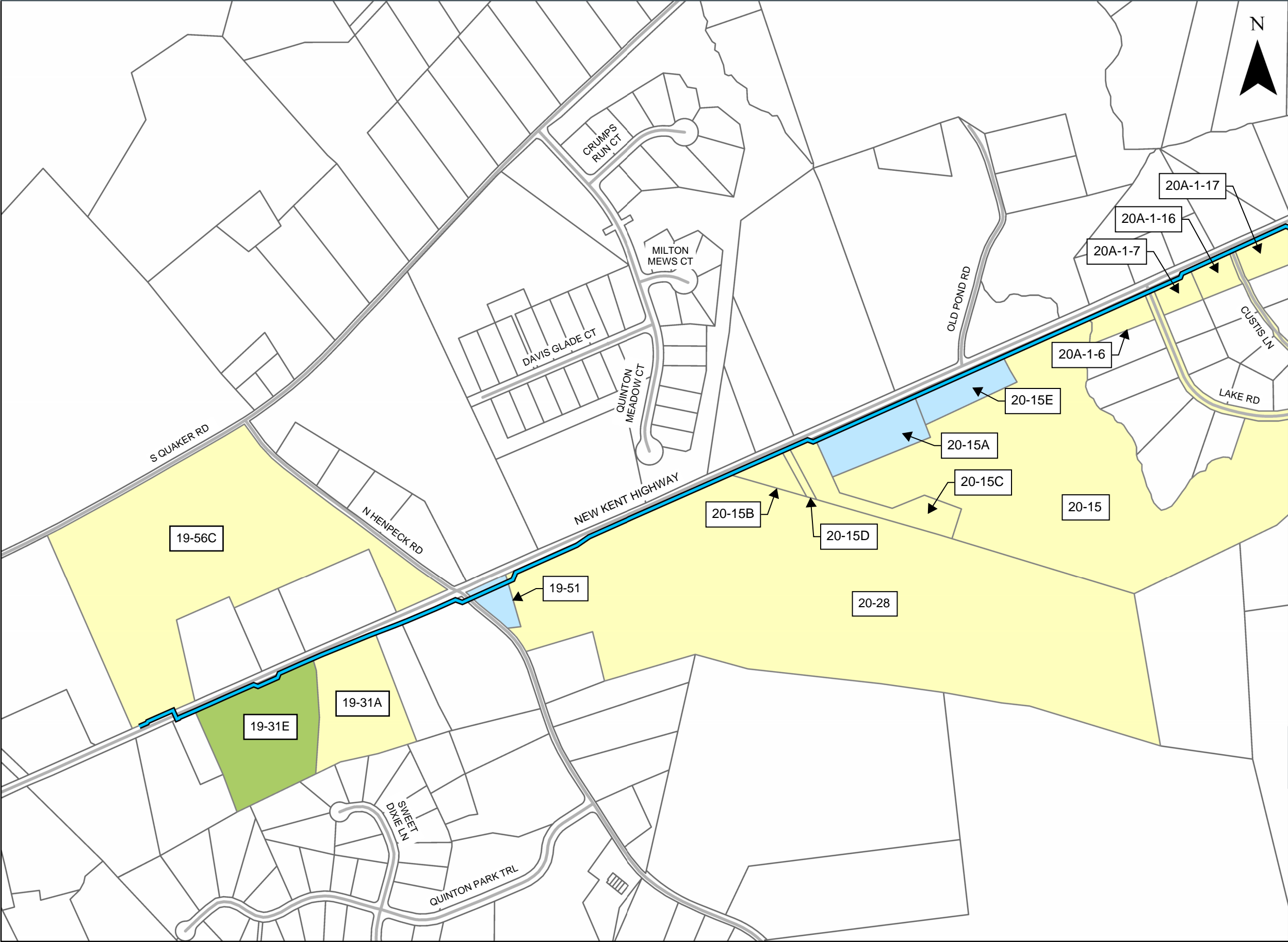
Trees within the proposed limits of disturbance will be cut. If the trees are on private property they will be compensated for the loss or replacement of the trees

Air release valve manholes, cutoff valve boxes and hydrants visible above grade

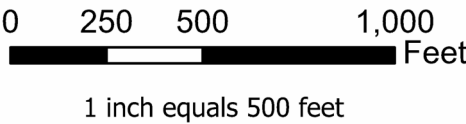
Easements

The County's phases of the project require the acquisition of 47 separate permanent or temporary easements to complete the project. Fair market value assessments are offered based on square footage and property impacts. Easements estimated to be more than \$10,000 in value require formal appraisals of the entire parcel, and have recently been completed. All affected property owners have been contacted. Approximately 20 easement agreements and compensation agreements will be ready for approval at the February 12 regular BOS meeting.

ROUTE 249 WATERLINE EXTENSION EASEMENT ACQUISITION



- Legend**
- Parcels
 - Proposed 20" Waterline
 - Roads
 - Requiring Easement - ongoing
 - Signed Easement Agreement
 - Appraisal Required
 - Unable to Contact Property Owner

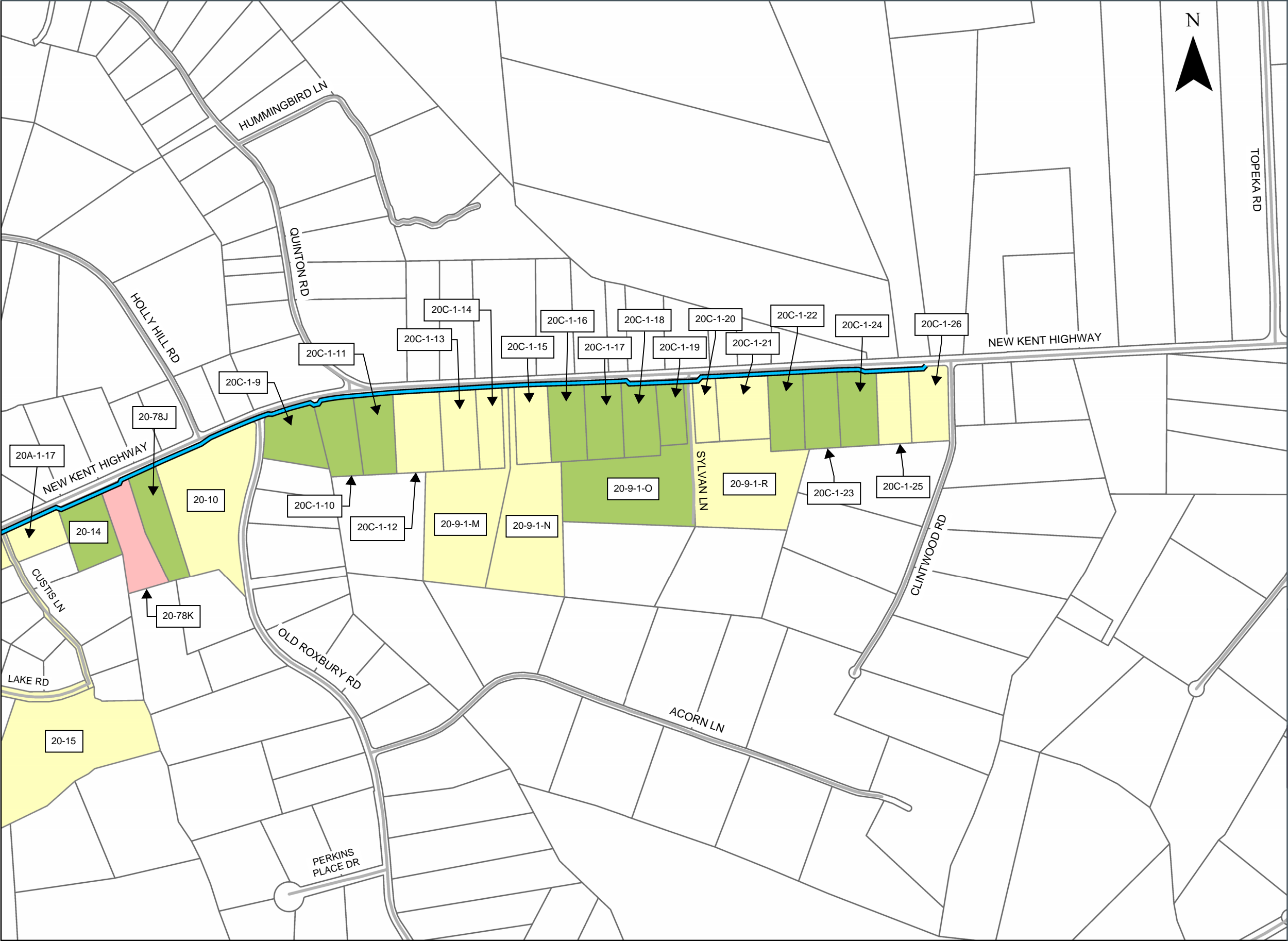


ROUTE 249 WATERLINE EXTENSION

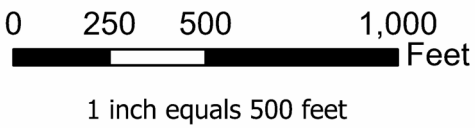


01/03/2024

ROUTE 249 WATERLINE EXTENSION EASEMENT ACQUISITION



- Legend
- Parcels
 - Proposed 20" Waterline
 - Roads
 - Requiring Easement - ongoing
 - Signed Easement Agreement
 - Appraisal Required
 - Unable to Contact Property Owner



ROUTE 249 WATERLINE EXTENSION



01/03/2024

ROUTE 249 WATERLINE EXTENSION STATUS OF EASEMENT ACQUISITION

Tax Parcel ID #	GPIN	Owner
19 31A	K06-3015-4395	James C Francisco, Trust
19 31E	K06-2280-4109	Nancy L Devers and Kevin D Devers
19 51	K06-3455-4842	Mark S Daniel
19 56C	L06-2286-0175	Journey Christian Fellowship
20 10	L08-0543-1610	Trustees for the Providence United Methodist Church
20 14	L07-3836-1453	Daniel T Lawson and Nikki Rose L Lawson
20 15	L07-3112-0080	Patrick M Gibrall
20 15A	L07-1580-0509	Gibrall Chester Properties, LLC
20 15B	L07-1055-0330	Janet D Brockwell and James N Brockwell
20 15C	L07-1595-0137	James N Brockwell and Debbie M Bonevich Brockwell
20 15D	L07-1055-0330	Janet D Brockwell and James N Brockwell
20 15E	L07-2048-0751	Gibrall Chester Properties, LLC
20 28	K07-1304-4837	Janet D Brockwell and James N Brockwell
20 78J	L08-0384-1330	Melvin H Belcher
20 78K	L08-0145-1386	Martha Ann Thomas Stegmaier
20 9 1 M	L08-1744-1443	Paul W Reese
20 9 1 N	L08-2053-1433	Michael Correia and Deborah Correia
20-9-1-O	L08-2568-1629	Jesse Marcinkevich and Stephanie Marcinkevich
20-9-1-R	L08-3154-1668	Kendall Scott Countiss and Megan E Countiss
20A 1 16	L07-3315-1316	Patrick M Gibrall
20A 1 17	L07-3568-1425	Stephen W Gray and Marlene F Gray
20A 1 6	L07-2834-1112	Patrick M Gibrall
20A 1 7	L07-3119-1234	Patrick M Gibrall
20C 1 9	L08-0913-1877	Thomas C Fisher and Dalia S Fisher
20C 1 10	L08-1128-1869	Robert A Messenger and Margaret B Messenger
20C 1 11	L08-1313-1886	John W Mitchell Jr. and Kathleen A Mitchell
20C 1 12	L08-1502-1898	Joseph C Henley and Bonnie M Henley
20C 1 13	L08-1740-1912	Paul W Reese
20C 1 14	L08-1910-1921	Paul W Reese
20C 1 15	L08-2111-1932	Victoria Louise Starr
20C 1 16	L08-2285-1942	Kelly F Trainum and Winston A Trainum, III
20C 1 17	L08-2471-1952	Timothy E Green
20C 1 18	L08-2657-1962	Paul D Wright, Jr and Ellen S Wright
20C 1 19	L08-2821-1996	Paul D Wright, Jr and Ellen S Wright
20C 1 20	L08-2973-2006	Mark A Brubeck and Athena Brubeck
20C 1 21	L08-3174-2018	Tracy Testerman ETAL
20C 1 22	L08-3394-1997	Glenda Mae Bassetti
20C 1 23	L08-3573-2007	Roger L Shiflett and Katherine W Shiflett
20C 1 24	L08-3755-2016	ACR Holdings, LLC
20C 1 25	L08-3937-2026	James E Murray and Tok Y Murray
20C 1 26	L09-0056-1978	Robert A Moore and Sherry D Moore
Custis Lane	Not Assigned	Patrick M Gibrall
Lake Road	Not Assigned	Patrick M Gibrall
Legend:		
Requiring Easement - ongoing		
Signed Easement Agreement		
Appraisal Required		
Unable to Contact Property Owner		

 **Food Lion**

 **Quinton
Elementary
School**

 **Site**

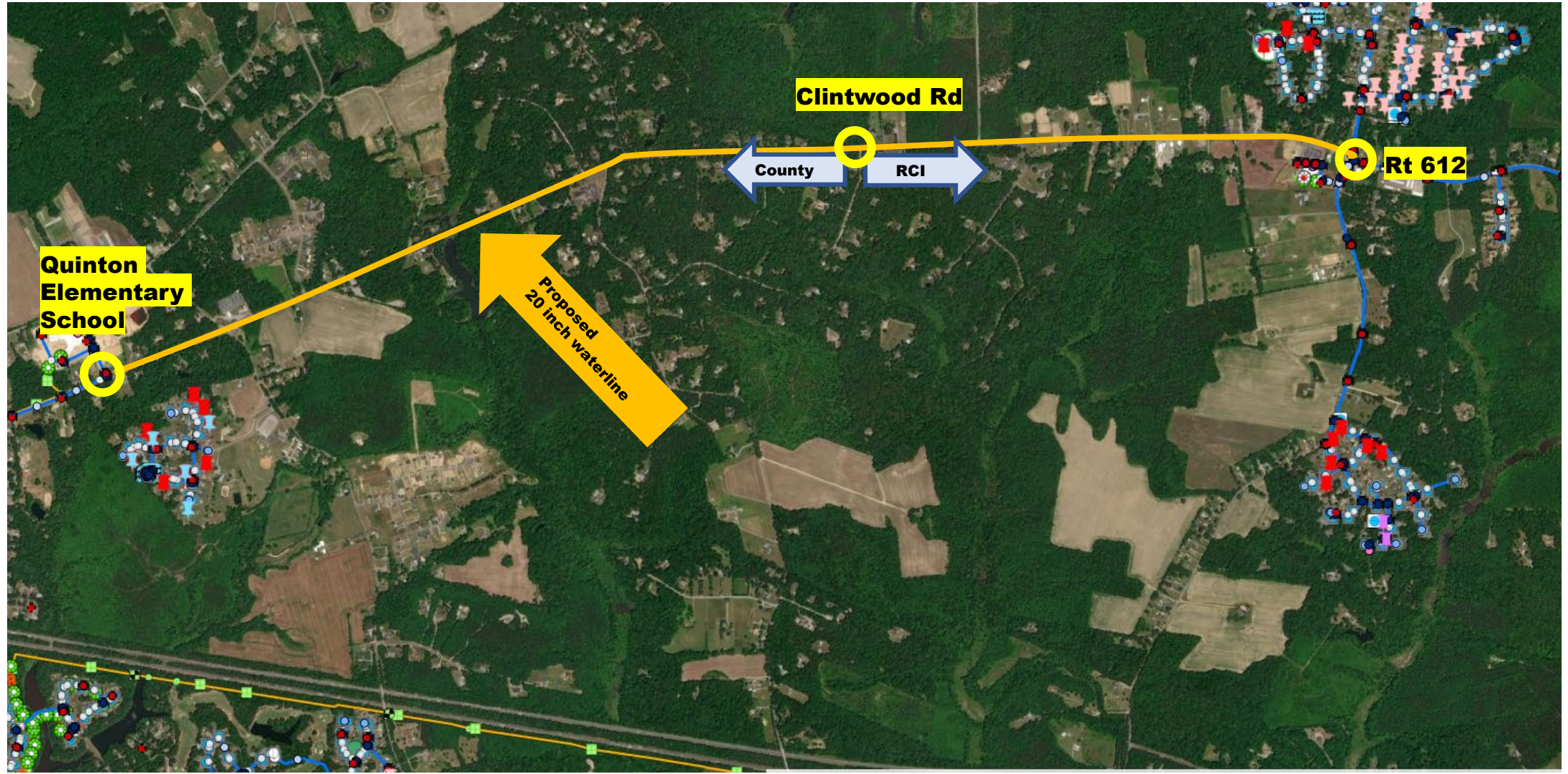
 **3 inch
sewer FM**

 **Proposed
20 inch waterline**

 **County**

 **RCI**

 **PRV**



AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr. Chairman, I move to (not required for Consent Agenda items)	No motion is required at this time. (Capital Improvement Plan will be adopted with the FY25 operating budget.)
Subject	Proposed Fiscal Year 2025-29 Capital Improvement Plan & Proposed Fee Changes
Issue	Proposed Fiscal Year 2025-29 Capital Improvement Plan
Recommendation	No action is required at this time.
Fiscal Implications	<p>The FY 2025 departmental CIP request total \$72,237,672 of which, the County Administrator has recommended CIP funding for projects totaling \$9,446,440.00 to funded as follows:</p> <p>CIP Fund Cash Reserve: \$4,250,268.04 Federal & State Grants: \$ 80,000.00 Colonial Downs Revenue: <u>\$5,116,171.96</u> TOTAL \$9,446,440.00</p> <p>Historical CIP Reserve: \$1,000,000.00 Colonial Downs Reserve: <u>\$5,000,000.00</u> TOTAL CIP RESERVE \$6,000,000.00</p>
Policy Implications	In order to distinguish capital projects from operating expenses, the County defines a capital expenditure as facilities, equipment or services that are valued at \$25,000 or greater with an expected lifespan of at least five years. The plan also provides for the scheduled replacement of vehicles, computers, and copier machines, which do not necessarily satisfy the \$25,000 threshold.
Legislative History	The County adopts a capital and operating budget annually prior to the end of each fiscal year. The budget process includes an annual evaluation of all County fees to determine if they are consistent with the cost of providing the service.
Discussion	Please see the attached proposed FY2025 - 2029 Capital Improvement Plan and proposed fee changes.

Time Needed:	9:55 a.m.	Person Appearing:	County Administrator Rodney Hathaway
Request prepared by:	Rodney Hathaway, County Administrator	Telephone:	(804) 966-9683

Copy provided
to:

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ATTACHMENTS:

Description	Type
FY25, General CIP	Cover Memo
FY25, Public Utilities CIP	Cover Memo
Proposed Fee Changes	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Hathaway, Rodney	Approved	1/22/2024 - 7:53 AM
Administration	Hathaway, Rodney	Approved	1/22/2024 - 7:54 AM
Attorney	Everard, Joshua	Approved	1/22/2024 - 8:49 AM



COUNTY OF NEW KENT
FISCAL YEAR 2024-2025 RECOMMENDED BUDGET
CAPITAL IMPROVEMENT PLAN - DEPARTMENTAL DETAIL - GENERAL GOVERNMENT
FISCAL YEARS 2025 TO 2029

PROJECT DESCRIPTION	FY24 ADOPTED BUDGET	DEPARTMENT REQUESTS							REVENUE SOURCES FY25 THRU FY29						CA RECOMMENDED	
		FY 24-25 DEPT. REQUESTS	FY 25-26	FY 26-27	FY 27-28	FY 28-29	REQUESTED FY25 THRU FY29	BEYOND FY 29	FEDERAL	STATE/ OTHER GOV'T	FUTURE PROFFER S/ GRANTS/ CDA/ PRIVATE	PROFFERS/ GRANTS/ CDA	OTHER (DEBT)	FUND BALANCE FY25 - FY29 (UNRESTR.)	FY 24-25 CA RECOMMENDED BUDGET	FUND BALANCE REQUIREMENT FOR FY 24-25
AIRPORT																
T-Hangar Site Prep/Design		100,000					100,000			80,000				20,000	100,000	20,000
Hangar Site Prep/Construction			900,000				900,000		159,000	592,800				148,200	-	-
Environmental Assessment Phase III P/S			300,000				300,000		270,000	24,000				6,000	-	-
Demolition - Old Terminal Building			40,315				40,315							40,315	-	-
T-Hangar Construction				1,500,000			1,500,000		580,000	51,556				868,444	-	-
Obstruction Removal - Design				350,000			350,000		315,000	28,000				7,000	-	-
Phase III Land Services Pri. Surf.				210,000			210,000		189,000	16,800				4,200	-	-
Off-Airport Obstruction Removal - Construction					2,500,000		2,500,000		2,250,000	200,000				50,000	-	-
Phase III Easement Acquisitions					600,000		600,000		540,000	48,000				12,000	-	-
Terminal Conceptual Study						200,000	200,000			160,000				40,000	-	-
Total Airport:	-	100,000	1,240,315	2,060,000	3,100,000	200,000	6,700,315	-	4,303,000	1,201,156	-	-	-	1,196,159	100,000	20,000
ADMINISTRATION																
Wahrani Community Center Construction (\$157,736 P&I at 5.5% for 20 Years)		1,885,000					1,885,000							1,885,000	1,885,000	1,885,000
Total Administration:	-	1,885,000	-	-	-	-	1,885,000	-	-	-	-	-	-	1,885,000	1,885,000	1,885,000
CENTRAL VIRGINIA TRANSPORTATION AUTHORITY																
Route 106 Interchange Improvement Project			8,590,821	77,767,145			86,357,966		74,357,966			12,000,000		-	-	-
Route 155 Roundabout Project			4,000,000				4,000,000		2,000,000					2,000,000	-	-
Total CVTA:	-	-	12,590,821	77,767,145	-	-	90,357,966	-	76,357,966	-	-	12,000,000	-	2,000,000	-	-
FIRE-RESCUE																
New Fire Station #2 (\$417,488 P&I - 5.5% for 20 Years)			4,989,144				4,989,144							4,989,144	-	-
Ambulance Replacement	600,000	415,000	420,000	425,000	430,000	435,000	2,125,000							2,125,000	415,000	415,000
Preparedness Plans, Training, and Exercises	150,000	150,000	150,000				300,000							300,000	150,000	150,000
Structural PPE Turnout Gear	125,000	125,000					125,000							125,000	125,000	125,000
EMS Equipment	80,000	100,000	75,000	75,000	75,000	75,000	400,000		150,000					250,000	100,000	100,000
Total Fire-Rescue:	955,000	790,000	5,634,144	500,000	505,000	510,000	7,939,144	-	-	150,000	-	-	-	7,789,144	790,000	790,000
GENERAL SERVICES																
Refuse & Recycle Center (West End) (\$150,623 P&I 5.5% for 20 Years)	500,000		1,800,000				1,800,000							1,800,000	-	-
Replace Paved Surfaces		430,000					430,000							430,000	430,000	430,000
HVAC Replacements - 5 Public Safety Communications Equipment Shelters		42,000					42,000							42,000	42,000	42,000
Total General Services:	500,000	472,000	1,800,000	-	-	-	2,272,000	-	-	-	-	-	-	2,272,000	472,000	472,000



COUNTY OF NEW KENT
FISCAL YEAR 2024-2025 RECOMMENDED BUDGET
CAPITAL IMPROVEMENT PLAN - DEPARTMENTAL DETAIL - GENERAL GOVERNMENT
FISCAL YEARS 2025 TO 2029

PROJECT DESCRIPTION	FY24 ADOPTED BUDGET	DEPARTMENT REQUESTS							REVENUE SOURCES FY25 THRU FY29						CA RECOMMENDED	
		FY 24-25 DEPT. REQUESTS	FY 25-26	FY 26-27	FY 27-28	FY 28-29	REQUESTED FY25 THRU FY29	BEYOND FY 29	FEDERAL	STATE/ OTHER GOV'T	FUTURE PROFFER S/ GRANTS/ CDA/ PRIVATE	PROFFERS/ GRANTS/ CDA	OTHER (DEBT)	FUND BALANCE FY25 - FY29 (UNRESTR.)	FY 24-25 CA RECOMMENDED BUDGET	FUND BALANCE REQUIREMENT FOR FY 24-25
INFORMATION TECHNOLOGY																
Server Infrastructure Improvements (Storage)	80,000	220,000	220,000				440,000	250,000						440,000	220,000	220,000
Data Networking Infrastructure Campus Network Upgrades		200,000			500,000		700,000	200,000						700,000	200,000	200,000
GIS Topography/Aerial Photography		180,000				100,000	280,000							280,000	180,000	180,000
Server Replacements		75,000	50,000				125,000							125,000	75,000	75,000
Surveillance System				350,000			350,000							350,000	-	-
Total Information Technology:	80,000	675,000	270,000	350,000	500,000	100,000	1,895,000	450,000	-	-	-	-	-	1,895,000	675,000	675,000
PARKS & RECREATION																
Cumberland Marsh - Kayak/Canoe Launch		550,000					550,000							550,000	-	-
Park Development (Pine Fork Parking)		504,000					504,000							504,000	-	-
Park Development (Athletic Fields - Makemie Woods)		235,000					235,000							235,000	-	-
Park Development (Quinton Park - Splash Pad)		165,000					165,000							165,000	165,000	165,000
Quinton Park - Parking Lot & Trail Improvements		163,000					163,000							163,000	163,000	163,000
Park Development (Pine Fork Park Basketball Court)		72,500					72,500							72,500	72,500	72,500
Park Equipment		60,000	15,000				75,000							75,000	30,000	30,000
Historic School Concession Improvements		40,500					40,500							40,500	-	-
Park Development (Pine Fork Park Lighting)	1,170,000		1,000,000				1,000,000							1,000,000	-	-
Park Development (Quinton Park - Playground Replacement)			250,000				250,000							250,000	-	-
Park Development (Pine Fork Park - Youth Fields)				225,000			225,000							225,000	-	-
Pine Fork Park - Bleachers for Field 3				130,900			130,900							130,900	-	-
Parks & Recreation Strategic Plan					35,000		35,000							35,000	-	-
Total Parks & Recreation:	1,170,000	1,790,000	1,265,000	355,900	35,000	-	3,445,900	-	-	-	-	-	-	3,445,900	430,500	430,500
PLANNING																
Video Conference		25,000					25,000							25,000	-	-
Total Planning:	-	25,000	-	-	-	-	25,000	-	-	-	-	-	-	25,000	-	-



COUNTY OF NEW KENT
FISCAL YEAR 2024-2025 RECOMMENDED BUDGET
CAPITAL IMPROVEMENT PLAN - DEPARTMENTAL DETAIL - GENERAL GOVERNMENT
FISCAL YEARS 2025 TO 2029

PROJECT DESCRIPTION	FY24 ADOPTED BUDGET	DEPARTMENT REQUESTS							REVENUE SOURCES FY25 THRU FY29					CA RECOMMENDED		
		FY 24-25 DEPT. REQUESTS	FY 25-26	FY 26-27	FY 27-28	FY 28-29	REQUESTED FY25 THRU FY29	BEYOND FY 29	FEDERAL	STATE/ OTHER GOV'T	FUTURE PROFFER S/ GRANTS/ CDA/ PRIVATE	PROFFERS/ GRANTS/ CDA	OTHER (DEBT)	FUND BALANCE FY25 - FY29 (UNRESTR.)	FY 24-25 CA RECOMMENDED BUDGET	FUND BALANCE REQUIREMENT FOR FY 24-25
SCHOOL BOARD																
New Kent Elementary Renovation (\$4.6m P&I at 5.5% for 20 Years		55,000,000	TBD	TBD	TBD	TBD	55,000,000						55,000,000	-	55,000,000	-
NKMS Additional Classrooms (\$292,878 P&I at 5.5% for 20 Years)		3,500,000					3,500,000						3,500,000	-	3,500,000	-
Turf Field and New Track (\$167,359 P&I at 5.5% for 20 Years)		2,000,000					2,000,000						2,000,000	-	2,000,000	-
NKMS HVAC Replacement	625,000	1,500,000					1,500,000							1,500,000	1,500,000	1,500,000
School Bus Replacement (five buses - \$144k each)	685,285	720,000	741,600	763,848	786,763	810,365	3,822,576							3,822,576	720,000	720,000
Roof Replacement HS	450,000	495,000					495,000							495,000	495,000	495,000
Districtwide Lighting	425,000	425,000	425,000				850,000							850,000	425,000	425,000
Security Cameras		200,000					200,000							200,000	200,000	200,000
NKHS WIFI Network Refresh		160,000					160,000							160,000	160,000	160,000
Digital Conversion	200,000	100,000					100,000							100,000	100,000	100,000
Districtwide Paving	100,000	80,000					80,000							80,000	80,000	80,000
School Vehicles (non-bus)	143,000	75,000	75,000	75,000	75,000		300,000							300,000	75,000	75,000
Roof Maintenance	25,000	25,000	25,000	25,000	25,000	25,000	125,000	50,000						125,000	25,000	25,000
School Misc. Improvement/Equip - Paint	25,000	25,000	25,000	25,000	25,000	25,000	125,000	50,000						125,000	25,000	25,000
Curtains in High School		25,000					25,000							25,000	25,000	25,000
Total School Board:	2,678,285	64,330,000	1,291,600	888,848	911,763	860,365	68,282,576	100,000	-	-	-	-	60,500,000	7,782,576	64,330,000	3,830,000
SHERIFF'S OFFICE																
Radio Replacement - 121 XL-100's		611,732					611,732						-	611,732	-	-
Radio System Upgrade - Additional Funds	750,000	250,000					250,000							250,000	250,000	250,000
Sheriff's Office - Community/Officer/Safety: Protection Vehicle		205,000					205,000						-	205,000	-	-
Radio Equipment Shelters		103,020					103,020						-	103,020	103,020	103,020
Mobile Message Boards (2)		45,320	8,000	8,000	8,000	8,000	77,320							77,320	45,320	45,320
Dispatch Console Licensing		42,500	8,928	8,928	8,928	8,928	78,212							78,212	42,500	42,500
Total Sheriff's Office:	750,000	1,257,572	16,928	16,928	16,928	16,928	1,325,284	-	-	-	-	-	-	1,325,284	440,840	440,840
SOCIAL SERVICES																
On-Site Shed Project		10,000					10,000			7,500				2,500	-	-
Total Social Services:	-	10,000	-	-	-	-	10,000	-	-	7,500	-	-	-	2,500	-	-
VEHICLE REPLACEMENTS																
Central Purchasing - Pool Car Replacement		33,000					33,000							33,000	33,000	33,000
Commissioner of Revenue - Assessor	50,000	50,000	50,000			50,000	150,000	100,000						150,000	50,000	50,000
Environmental				35,000			35,000							35,000	-	-
Parks and Recreation		51,000					51,000							51,000	51,000	51,000
Sheriff's Office - 8 Vehicles	562,000	585,000	585,000	658,125	658,125	731,250	3,217,500	1,462,500						3,217,500	585,000	585,000
Social Services			25,000	25,000	25,000	25,000	100,000			75,000				25,000	-	-
Total Vehicle Replacements:	612,000	719,000	660,000	718,125	683,125	806,250	3,586,500	1,562,500	-	75,000	-	-	-	3,511,500	719,000	719,000



COUNTY OF NEW KENT
FISCAL YEAR 2024-2025 RECOMMENDED BUDGET
CAPITAL IMPROVEMENT PLAN - DEPARTMENTAL DETAIL - GENERAL GOVERNMENT
FISCAL YEARS 2025 TO 2029

PROJECT DESCRIPTION	FY24 ADOPTED BUDGET	DEPARTMENT REQUESTS							REVENUE SOURCES FY25 THRU FY29						CA RECOMMENDED	
		FY 24-25 DEPT. REQUESTS	FY 25-26	FY 26-27	FY 27-28	FY 28-29	REQUESTED FY25 THRU FY29	BEYOND FY 29	FEDERAL	STATE/ OTHER GOV'T	FUTURE PROFFER S/ GRANTS/ CDA/ PRIVATE	PROFFERS/ GRANTS/ CDA	OTHER (DEBT)	FUND BALANCE FY25 - FY29 (UNRESTR.)	FY 24-25 CA RECOMMENDED BUDGET	FUND BALANCE REQUIREMENT FOR FY 24-25
COMPUTER REPLACEMENTS (Per Policy)																
Administration	2,300	3,000	8,500	6,400		2,300	20,200	11,500						20,200	3,000	3,000
Building Development			15,500	9,900	11,880		37,280							37,280	-	-
Children's Services Act (CSA)				6,400			6,400							6,400	-	-
Commissioner of Revenue - Assessor	10,500	14,000	14,000	14,000	17,500	10,500	70,000	28,000						70,000	14,000	14,000
Environmental	4,800		6,400		3,200	6,400	16,000							16,000	-	-
Fire-Rescue - Office	40,000	39,000	10,000	20,000	10,000	63,000	142,000	50,000						142,000	39,000	39,000
Fire-Rescue - Mobile Data Terminals (EPCR Machines)	32,000	32,000	8,000	10,000	50,000	35,000	135,000	40,000						135,000	32,000	32,000
General Services		3,500	5,600		3,300		12,400	3,500						12,400	3,500	3,500
Human Resources			3,200		6,400		9,600							9,600	-	-
Information Technology	7,000		3,500	3,500	3,500	7,000	17,500	3,500						17,500	-	-
Parks & Recreation			12,800	3,200	3,200		19,200							19,200	-	-
Planning			6,400	3,200	3,200	3,200	16,000							16,000	-	-
Sheriff's Office	56,600	21,600	22,200	32,600	35,100	56,600	168,100	43,800						168,100	21,600	21,600
Treasurer			12,500				12,500							12,500	-	-
Total Computer Replacements:	153,200	113,100	128,600	109,200	147,280	184,000	682,180	180,300	-	-	-	-	-	682,180	113,100	113,100
COPIER REPLACEMENTS																
Environmental - Additional Printer		10,000					10,000							10,000	10,000	10,000
Information Technology	7,000	61,000	77,500	76,500	43,000	8,800	266,800	138,500						266,800	61,000	61,000
Total Copier Procurements:	7,000	71,000	77,500	76,500	43,000	8,800	276,800	138,500	-	-	-	-	-	276,800	71,000	71,000
TOTAL CIP - ALL DEPARTMENTS	\$ 6,905,485	\$ 72,237,672	\$ 24,974,908	\$ 82,842,646	\$ 5,942,096	\$ 2,686,343	\$ 188,683,665	\$ 2,431,300	\$ 80,660,966	\$ 1,433,656	\$ -	\$ 12,000,000	\$ 60,500,000	\$ 34,089,043	\$ 70,026,440	\$ 9,446,440



COUNTY OF NEW KENT
FISCAL YEAR 2024-2025 RECOMMENDED BUDGET
CAPITAL IMPROVEMENT PLAN - DEPARTMENTAL DETAIL - PUBLIC UTILITY FUND
FISCAL YEARS 2025 TO 2029

PROJECT DESCRIPTION	FY24 ADOPTED BUDGET	FY 24-25 DEPT. REQUESTS	DEPARTMENT REQUESTS						REVENUE SOURCES FY25 THRU FY29						CA RECOMMENDED	
			FY 25-26	FY 26-27	FY 27-28	FY 28-29	REQUESTED FY25 THRU FY29	BEYOND FY 29	FEDERAL	STATE/ OTHER GOV'T	FUTURE PROFFERS/ GRANTS/ CDA/ PRIVATE	PROFFER S/ GRANTS/ CDA	OTHER (DEBT)	FUND BALANCE FY25 - FY29 (UNRESTR.)	FY 24-25 CA RECOMMENDED BUDGET	FUND BALANCE REQUIREMENT FOR FY 24-25
PUBLIC UTILITIES																
Parham Solids Handling		1,750,000					1,750,000							1,750,000	1,750,000	1,750,000
Surface Water Withdrawal Project - Land Acquisition		1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	6,250,000							6,250,000	1,250,000	1,250,000
Brickshire Water Tank	250,000	1,000,000	7,500,000				8,500,000							8,500,000	1,000,000	1,000,000
Water System Interconnections - New Kent Highway Waterline	1,000,000	1,000,000	7,000,000				8,000,000							8,000,000	1,000,000	1,000,000
Colonies Site Upgrades	1,250,000	1,000,000			150,000		1,150,000							1,150,000	1,000,000	1,000,000
Talleysville Pump Station Grinder	1,500,000	1,000,000					1,000,000							1,000,000	1,000,000	1,000,000
Design & Construction of Pamunkey River Intake		650,000	2,000,000	3,000,000	5,000,000		10,650,000							10,650,000	650,000	650,000
Utilities Operations Center Site Planning	450,000	500,000	5,500,000				6,000,000							6,000,000	500,000	500,000
Water System Interconnections - Central		500,000	500,000	500,000	500,000	500,000	2,500,000	500,000						2,500,000	500,000	500,000
Sewer Pump Stations Upgrades		450,000	1,500,000	500,000	1,710,000		4,160,000	2,340,000						4,160,000	450,000	450,000
Pamunkey River Withdrawal - Environmental Studies & Mitigation		250,000	250,000	250,000			750,000							750,000	250,000	250,000
Minitree Glen Backup Water Supply Well	175,000	250,000					250,000							250,000	250,000	250,000
Cultural Resources Surveys		200,000	200,000		200,000		600,000							600,000	200,000	200,000
Colonial Downs Well Pump Upgrade		125,000					125,000							125,000	125,000	125,000
Clint Lane Pump Station Grinder		100,000					100,000							100,000	100,000	100,000
I-64 Easement Access		50,000	50,000	50,000	50,000	50,000	250,000							250,000	50,000	50,000
Vehicle Replacements	220,000	45,000	50,000	65,000	50,000		210,000							210,000	45,000	45,000
Water Treatability/Corrosion Evaluation		20,000	150,000	100,000			270,000							270,000	20,000	20,000
Computer Replacements	20,400	14,800	10,200			20,400	45,400	25,000						45,400	14,800	14,800
Generator Replacements	180,000		260,000		300,000		560,000							560,000	-	-
Design & Construction of New Water Treatment Plant				1,000,000	1,000,000	1,000,000	3,000,000	50,000,000						3,000,000	-	-
Parham Landing Service Area Expansion - Eltham Area							-	10,000,000						-	-	-
Parham Landing Service Area Expansion - Route 33 to Interstate 64							-	5,000,000						-	-	-
TOTAL CIP - ALL	\$ 5,045,400	\$ 10,154,800	\$ 26,220,200	\$ 6,715,000	\$ 10,210,000	\$ 2,820,400	\$ 56,120,400	\$ 67,865,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,120,400	\$ 10,154,800	\$ 10,154,800

**FEE
CHANGES**

Fee Schedule

FY25 Proposed Fee Changes

AIRPORT FEES

Item	Current	Proposed
Closed T-Hangar fee, per month	\$145.00	\$152.00
Open T-Hangar fee, per month	\$135.00	\$142.00
Corporate Hangar #18 fee, per month	\$260.00	\$273.00
Corporate Hangar #19 fee, per month	\$175.00	\$184.00
Space Rental-Main Terminal Hangar, per month	\$200.00	\$210.00
Hangars A-1 to A-5, per month	\$250.00	\$263.00
Hangar A-6, per month	\$310.00	\$326.00
Hangars A-7 to A-10, per month	\$250.00	\$263.00
Row A hangars split two tenants (excluding A-6), per month	\$150.00	\$158.00

BUILDING PERMIT FEES

Item	Current	Proposed
Missed Inspection fee	\$55.00	\$75.00
<u>Amusement device rides:</u>		
Small mechanical/inflatable	\$35.00	\$55.00
Circular/flat rides	\$55.00	\$75.00
Spectacular rides	\$75.00	\$100.00

Fee Schedule

FY25 Proposed Fee Changes

PUBLIC SAFETY – FIRE DEPARTMENT

Item	Current	Proposed
<u>Cost Recovery for Emergency Response:</u>		
Deputy Fire Marshal	\$56.64/HR	\$65.00/HR
Assistant Fire Marshal	\$33.56/HR	\$40.00/HR
Fire Captain	\$28.26/HR	\$35.00/HR
Battalion Chief	\$47.16/HR	\$55.00/HR
Firefighter(s)	\$19.76/HR	\$25.00/HR
Engine Company	\$125.00/HR	\$150.00/HR
Tanker Company	\$100.00/HR	\$125.00/HR
Ambulance	\$95.00/HR	\$130.00/HR
Brush Truck	\$70.00/HR	\$100.00/HR
Multi-Purpose Emergency Response Vehicle (MERV)	\$50.00/HR	\$75.00/HR
<u>Cost Recovery for Emergency Medical Services:</u>		
Basic Life Support	\$550.00	\$600.00
Advanced Life Support I	\$700.00	\$750.00
Per mile charge for transport to hospital	\$12.00	\$15.00
<u>Private Event Request: (Minimum 4 hour)</u>		
Fire-Rescue Personnel	\$55.00/HR	\$60.00/HR
Fire Marshal's Office Personnel	\$55.00/HR	\$65.00/HR
Emergency Management Personnel	\$55.00/HR	\$60.00/HR
Engine Company	\$125.00/HR	\$175.00/HR
Tanker Company	\$100.00/HR	\$125.00/HR
Ambulance	\$130.00/HR	\$150.00/HR
Brush Truck	\$70.00/HR	\$100.00/HR
Multi-Purpose Emergency Response Vehicle (MERV)	\$50.00/HR	\$75.00/HR

Cost Recovery for Emergency Response increase in hourly rates are based on the salary increase that all employees received in the current fiscal year as well as increases in fuel and maintenance costs.

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr. Chairman, I move to (not required for Consent Agenda items)	adopt resolution R-5-24 to initiate a subdivision ordinance text amendment to section 91-10 of the New Kent County Code regarding boundary line adjustments and lot consolidations for properties within land use taxation programs such as the Agricultural and Forestal District.
Subject	R-05-24, Initiation of Text Amendment to Section 91-10 of the New Kent County Code
Issue	The County has received a request for consideration of an amendment to section 91-10 of the New Kent County code regarding boundary line adjustments and lot consolidations for properties within land use taxation programs.
Recommendation	Staff recommends adoption of the proposed motion.
Fiscal Implications	NA
Policy Implications	Currently boundary line adjustments and lot consolidations are only permitted for properties in land use taxation programs and if all of the properties are in the same land use taxation program. Therefore, if a landowner wants to adjust the boundary lines with an adjacent property that is not currently in the same land use taxation program, the property in the land use taxation program would have to be withdrawn prior to the boundary line adjustment.
Legislative History	NA
Discussion	Please see the attached resolution.

Time Needed:	10:15 a.m.	Person Appearing:	County Administrator Rodney Hathaway
Request prepared by:	Rodney Hathaway, County Administrator	Telephone:	(804) 966-9683
Copy provided to:			

ATTACHMENTS:

Description
Resolution R-05-24 (PDF)

Type
Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Administration	Hathaway, Rodney	Approved	1/22/2024 - 8:06 AM
Administration	Hathaway, Rodney	Approved	1/22/2024 - 8:06 AM
Attorney	Everard, Joshua	Approved	1/22/2024 - 8:37 AM

**BOARD OF SUPERVISORS
COUNTY OF NEW KENT
VIRGINIA**

R-05-24

At the regular meeting of the Board of Supervisors of the County of New Kent, in the Boardroom of the Administration Building in New Kent, Virginia, on the 30th day of January, 2024:

Present:

Vote:

Ronald P. Stiers
John P. Moyer
Amy M. Pearson
Jordan T. Stewart
Thomas W. Evelyn

Motion was made by _____, which carried ____: ____, to adopt the following resolution:

**RESOLUTION INITIATING AN AMENDMENT TO
THE SUBDIVISION ORDINANCE TO CONSIDER
ALLOWING BOUNDARY LINE ADJUSTMENTS AND LOT
CONSOLIDATIONS FOR PROPERTIES WITHIN LAND USE
TAXATION PROGRAMS**

WHEREAS, Virginia Code § 15.2-2253 authorizes the Board of Supervisors of New Kent County, Virginia (the “Board”) to request the planning commission to prepare and recommend amendments to the subdivision ordinance; and

WHEREAS, amendments to the subdivision ordinance may be prudent to address the allowance of lot consolidations and boundary line adjustments for properties that are located within land use taxation programs; and

WHEREAS, the Board is of the opinion that the public necessity, convenience, general welfare, and good land development practice warrant the consideration of amendments to the subdivision ordinance.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of New Kent County, Virginia does hereby request the New Kent County Planning Commission to consider the proposed amendment of chapter 91 of the New Kent County Code.

Sec. 91-10. - Relationship to zoning and other ordinances.

- (c) Lands within any form of land use taxation program, including the agricultural and forestal district as established under chapter 62, Special Districts, must be withdrawn in full accord with established requirements prior to being subdivided. Boundary line adjustment(s) and lot consolidation(s) as defined in section 91-27 of this Code, shall be permitted without withdrawal from the land use taxation program ~~AFD Program when all properties being impacted are located within the agricultural and forestal district.~~ under the following circumstances:
- (1) all properties being impacted are located within the same land use taxation program, or
 - (2) if one or more properties are currently in the Agricultural and Forestal District an application must be made to the program administrator to add the properties not located within the agricultural and forestal district to the existing district pursuant to section 62-40 of this Code. The application shall be made and submitted to the program administrator at the same time the subdivider submits the final plat in accordance with section 91-30 of this Code, and a copy of the application shall be included with the final plat submission. The commissioner of revenue shall also receive a copy of the application and final plat. The commissioner of revenue and program administrator shall be notified in writing when the record plat is recorded, and consideration of the application shall commence upon such notice. Submission of the application and recordation of the record plat may commence a review of the district as established under section 62-41 of this Code.
- ~~(d) Land parcels within any form of land use taxation program may not be subdivided until and unless withdrawn from such program in full accord with the requirements established to withdraw parcels from the program. Boundary line adjustment(s) and lot consolidation(s) as defined in section 91-27 of this Code, shall be permitted without withdrawal from the program when all properties being impacted are located within the same land use taxation program.~~

Adopted this 30th day of January, 2024.

Rodney A. Hathaway
County Administrator

Thomas W. Evelyn
Chairman

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr.
Chairman, I move to
(not required for Consent
Agenda items)

Subject

Nominations - Board of Equalization

Issue

Recommendation

Fiscal Implications

Policy Implications

Legislative History

Discussion

Members of the Board of Equalization are appointed **at large** and each Supervisor nominates one individual. Nominations are forwarded to the Circuit Court Judge for appointment. Members must be broadly representative of the community, and at least 30% must be comprised of current or former professionals in the real estate, construction, financial or legal fields. This includes commercial or residential real estate appraisers, other real estate professionals, builders, developers or legal or financial professionals.

Time Needed:

10:35 a.m.

Person Appearing:

Request

prepared by:

W. Watkins, Deputy
Clerk of the Board

Telephone:

804-966-9687

Copy provided
to:

ATTACHMENTS:

Description

Nominations for Board of Equalization (PDF)

Type

Cover Memo

REVIEWERS:

Department
Clerk

Reviewer
Watkins, Wanda

Action
Approved

Date
1/19/2024 - 4:12 PM

Administration
Attorney

Hathaway, Rodney
Everard, Joshua

Approved
Approved

1/22/2024 - 8:06 AM
1/22/2024 - 8:26 AM

BOARD OF EQUALIZATION NOMINATIONS:

Members of the Board of Equalization are appointed at large and each Supervisor nominates one individual. Nominations are forwarded to the Circuit Court Judge for appointment. Members must be broadly representative of the community, and at least 30% must be comprised of current or former professionals in the real estate, construction, financial or legal fields. This includes commercial or residential real estate appraisers, other real estate professionals, builders, developers or legal or financial professionals.

District 1 -

I move to nominate _____ for Circuit Court appointment as a member of the Board of Equalization to serve a term ending December 31, 2024. (*William Wallace was nominated for 2022.*)

District 2 -

I move to nominate _____ for Circuit Court appointment as a member of the Board of Equalization to serve a term ending December 31, 2024. (*Mathew Starr was nominated for 2022.*)

District 3 -

I move to nominate _____ for Circuit Court appointment as a member of the Board of Equalization to serve a term ending December 31, 2024. (*Amy Pearson was nominated for 2022.*)

District 4 -

I move to nominate _____ for Circuit Court appointment as a member of the Board of Equalization to serve a term ending December 31, 2024. (*Russell Beyer was nominated for 2022.*)

District 5 -

I move to nominate _____ for Circuit Court appointment as a member of the Board of Equalization to serve a term ending December 31, 2024. (*Maurice Gauthier was nominated for 2022.*)

New Kent County Board of Supervisors
P O Box 150, 12007 Courthouse Circle
New Kent, VA 23124

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr.
Chairman, I move to
(not required for Consent
Agenda items)

Subject

Other Business

Issue

Recommendation

Fiscal Implications

Policy Implications

Legislative History

Discussion

Time Needed:

10:45 a.m.

Person Appearing:

Request
prepared by:

W. Watkins, Deputy
Clerk of the Board

Telephone:

804-966-9687

Copy provided
to:

REVIEWERS:

Department
Clerk

Reviewer
Watkins, Wanda

Action
Approved

Date
1/22/2024 - 9:04 AM

AGENDA ITEM REQUEST
(TO BE SUBMITTED NO LATER THAN 12 DAYS PRIOR TO
THE MEETING)

Meeting Date: 1/30/2024

Agenda Item

Motion: "Mr. Chairman, I move to (not required for Consent Agenda items)	adjourn
Subject	Adjournment
Issue	
Recommendation	Approval
Fiscal Implications	
Policy Implications	
Legislative History	
Discussion	The next regularly scheduled meeting of the Board of Supervisors will be held at 6:00 p.m. on Monday, February 12, 2024 and the next work session will be held on Tuesday, February 27, 2024, both in the Boardroom of the County Administration Building.

Time Needed:	10:55 a.m.	Person Appearing:	
Request prepared by:	W. Watkins, Deputy Clerk of the Board	Telephone:	804-966-9687
Copy provided to:			

ATTACHMENTS:

Description	Type
Closed Session Motions (PDF)	Cover Memo

REVIEWERS:

Department	Reviewer	Action	Date
Clerk	Watkins, Wanda	Approved	1/22/2024 - 9:04 AM

MOTIONS FOR CONVENING A CLOSED SESSION

- 1 I move to go into closed session pursuant to §2.2-3711A.1 of the Code of Virginia for *(discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or County employees)* involving _____.
- 3 I move to go into closed session pursuant to §2.2-3711A.3 of the Code of Virginia for *(discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the County)* involving _____.
- 4 I move to go into closed session pursuant to §2.2-3711A.4 of the Code of Virginia for *(the protection of the privacy of individuals in personal matters not related to public business)* involving _____.
- 5 I move to go into closed session pursuant to §2.2-3711A.5 of the Code of Virginia for *(discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community)* involving _____.
- 6 I move to go into closed session pursuant to §2.2-3711A.6 of the Code of Virginia for *(discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected)* involving _____.
- 7 I move to go into closed session pursuant to §2.2-3711A.7 of the Code of Virginia for *(consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel)* involving _____.
- 19 I move to go into closed session pursuant to §2.2-3711A.19 of the Code of Virginia for *(discussion of plans to protect public safety as it relates to terrorist activity and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such activity or a related threat to public safety; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure)* involving _____.
- 28 I move to go into closed session pursuant to §2.2-3711A.28 of the Code of Virginia for *(discussion or consideration of records excluded from this chapter pursuant to subdivision 11 of § 2.2-3705.6 by a responsible public entity or an affected local jurisdiction, as those terms are defined in § 56-557, or any independent review panel appointed to review information and advise the responsible public entity concerning such records)* involving _____.

- 29 I move to go into closed session pursuant to §2.2-3711A.29 of the Code of Virginia for *(discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board)* involving _____.
- 33 I move to go into closed session pursuant to §2.2-3711A.3 of the Code of Virginia for *(discussion or consideration of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 18 of § 2.2-3705.6.)* involving _____.

CERTIFICATION OF CLOSED SESSION

A. Motion

I move that the Board certify by roll call vote that to the best of each member's knowledge only public business matters lawfully exempted from open session requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session.

B. Vote taken on certification.

Present:

Vote:

Thomas W. Evelyn
C. Thomas Tiller, Jr.
Patricia A. Paige
Ron Stiers
John N. Lockwood